

12th July 2020

Risk Assessment –Inside Out Learning Outdoor Sessions during Coronavirus Period

What are the hazards?	Who might be harmed and how?	What are you already doing?	Do you need to do anything else to control this risk?	Action by who?	Action by when?	Overall risk
<p>Catching or spreading Coronavirus – general considerations</p>	<p>Staff, children, parents, carers, guardians, and other visitors. Contracting or spreading Covid-19.</p>	<p>Minimising contact with individuals who are unwell by ensuring that those who have coronavirus symptoms, or who have someone in their household who does, do not attend the Hermitage Centre</p> <p>Delivering all sessions outside unless the weather is severe.</p> <p>Where practicable keeping a social distance of 2 metres.</p> <p>All children to wash hands on arrival.</p> <p>Cleaning hands more often than usual - wash hands thoroughly for 20 seconds with running water and soap and dry them thoroughly or use alcohol hand rub or sanitiser ensuring that all parts of the hands are covered.</p> <p>Reduced the number of children attending the workshops to a maximum of six.</p> <p>4 outside hand basins have been added with running water, individual soap, sanitiser paper towels and bins.</p> <p>Adult supervision for children at the toilets to ensure they wash</p>	<p>Make all staff aware the Hermitage Centre Covid Risk Assessment</p>	<p>Franky Giani Lisa Bolwell Cass Buchanan Sarah Urhand</p>	<p>July 15th</p>	<p>MEDIUM</p>

		<p>their hands properly.</p> <p>Ensuring good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach.</p> <p>Cleaning frequently touched surfaces often using standard products, such as detergents and bleach.</p> <p>Play equipment cleaned thoroughly at the end of each day.</p> <p>Review fire safety arrangements including emergency evacuation routes to maintain social distancing where practicable.</p> <p>Recommendation that staff wash clothes before mixing with family following a day in a childcare setting.</p> <p>Ensure that emergency contacts are updated in advance of sessions.</p> <p>Ensure parents/carers/preschools understand their role and will be available to immediately collect their child in the event of illness if necessary.</p>				
Maintain social distancing	Staff, children, parents, carers, guardians, and other visitors. Contracting or spreading Covid-19.	<p>Limit group size to six. Maximum of 15 children in one bubble.</p> <p>Organise the garden so there is space between each different area.</p> <p>Remind parents/carers to keep a distance at drop-off and collection times. Limiting drop off and pick up to one parent/carer per family where possible.</p> <p>Parents/carers are not allowed into the Hermitage Centre unless this is essential, and arrange for children to be collected at the second internal gate.</p>		Franky Giani Lisa Bolwell Cass Buchanan Sarah Urhand	July 15th	MEDIUM
Reduce	Staff,	Only use the hall in severe weather.		Franky Giani	July 15th	MEDIUM

<p>mixing inside the Hermitage Centre</p>	<p>children, parents, carers, guardians, and other visitors. Contracting or spreading Covid-19.</p>	<p>Use outside space where possible, as this can limit transmission and more easily allow for distance between children and staff.</p> <p>Accessing the hall directly from outside where possible</p> <p>Considering one-way circulation to keep children apart as they move through the building where spaces are accessed by corridors</p> <p>Ensuring that toilets do not become crowded by limiting the number of children who use the toilet facilities at one time Keeping windows open as far as possible to ensure ventilation</p> <p>Keeping group sizes as small as possible and in line with government and LA guidance.</p> <p>Removal of soft furnishings, for example pillows, bean bags and rugs.</p> <p>No bringing items and toys from home. By limiting the amount of shared resources that are taken home and limit exchange of take-home resources between children and staff</p> <p>By seeking to prevent the sharing of equipment where possible. Shared materials and surfaces should be cleaned and disinfected more frequently Read COVID-19: cleaning of non-healthcare settings For shared rooms</p> <p>Children to have their own equipment supplied by Inside Out Learning e.g. own hammers, saws, peelers..</p> <p>Remove all soft toys, and any toys that are hard to clean, such as those with intricate parts.</p>		<p>Lisa Bolwell Cass Buchanan Sarah Urhand</p>		
--	---	---	--	--	--	--

		Malleable resources will not be used e.g. play dough and sand. No water play. Children to have their lunch outside.				
FIRST AID	Staff, children, parents, carers, guardians, and other visitors. Contracting or spreading Covid-19.	First aiders need additional support and training in use of additional PPE if close contact with a patient is require e.g. changes to EAV/CPR due to Covid 19. Review fire plan for disabled people/people with assistance dogs/use of due to changes in social distancing or evacuation routes.	Appoint a First Aider for each session. Purchase PPE in case of intimate care or first aid.	Franky Giani Lisa Bolwell Cass Buchanan Sarah Urhand	July 31st	MEDIUM
ACCIDENTS /INCIDENTS	Staff, children, parents, carers, guardians, and other visitors. Contracting or spreading Covid-19.	Normal reporting to various parties e.g. Reporting to parents, Hermitage Management, Local Authority. Reporting of COVID-19 cases to Health & Safety Team at the LA. Comply with track and trace requirements. Consider looking at high risk activities to minimise the potential for accidents and the need for staff to assist children.	Provide Accident book to record any incidents. Ensure all contact details are updated before the session.	Franky Giani Lisa Bolwell Cass Buchanan Sarah Urhand	July 15th	MEDIUM

Francesca Giani. This will be reviewed at each session and updated when necessary in line with government guidance.